

Due by March 31, 2009

This form is for the purpose of annual reporting on activities undertaken pursuant to the Municipal Separate Storm Sewer System (MS4) General Permit No. WI-S050075-1. An owner or operator of a municipal separate storm sewer system covered by the general permit under Chapter NR 216, Wis. Adm. Code, is required to submit an annual report to the Department of Natural Resources by March 31 of each year to report on activities for the previous calendar year. A municipality that received its initial permit coverage in 2006 needs only to report on activities undertaken in calendar year 2008. A municipality that received its initial permit coverage in 2007 needs to report on activities undertaken in both calendar years 2007 and 2008.

Use of this specific form is optional. The Department of Natural Resources has created this form for the user's convenience and believes that the information requested on this form meets the reporting requirements for an owner or operator of a municipal separate storm sewer system covered by the general permit.

Instructions: Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to-date to comply with the general permit. Complete and submit the annual report by March 31, 2009, to the appropriate address indicated on the last page of this form.

SECTION I. Municipal Information

Name of Municipality Town of Genesee		Facility ID No. (FIN) 31266	
Mailing Address P.O. Box 242	City Genesee Depot	State WI	Postal Code 53127
County(s) in which Municipality is located Waukesha	Type of Municipality: (check one) <input type="checkbox"/> County <input type="checkbox"/> City <input type="checkbox"/> Village <input checked="" type="checkbox"/> Town <input type="checkbox"/> Other (specify)		

SECTION II. Municipal Contact Information

Name of Municipal Contact Person Jeff Herrmann		Title Town Administrator/Planner	
Mailing Address P.O. Box 242	City Genesee Depot	State WI	Postal Code 53127
E-mail Address jeffh@towngenesee.org	Telephone No. (including area code) 262-968-3656	Fax No. (including area code) 262-968-3809	

SECTION III. Certification

I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-1 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Printed Name Sharon Leair	Authorized Representative Title Town Chariman		
Authorized Representative Signature	Date Signed		
E-mail Address	Telephone No. (including area code) 262-968-3656	Fax No. (including area code) 262-968-3809	

SECTION IV. General Information

a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.

Please see attached

b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.

Please see attached

c. Has the municipality prepared its own municipal-wide storm water management plan? Yes No

If yes, title and date of storm water management plan:

d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions of the general permit as provided under Section 2.10 of the general permit? Yes No

If yes, describe these cooperative efforts:

Waukesha County for sections 2.1 and 2.2. Yaggy Colby Associates for sections 2.6 through 2.9

e. Does the municipality have an internet website? Yes No

If yes, provide web address:

<http://www.towngeneseesee.org/>

If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program? Yes No

If yes, provide web address:

SECTION V. Permit Conditions

a. Minimum Control Measures: For each of the permit conditions listed below, provide a description of the status of implementation of program elements, the status of meeting measurable goals, and compliance with permit schedule in section 3 of the MS4 general permit. Be specific in describing the actions that have been taken during the reporting year to implement each permit condition and whether measurable goals have been met, including any data collected to document a measurable goal. Also, explain the reasons for any variations from the compliance schedule in the MS4 general permit.

- Public Education and Outreach

Please see attached

- Public Involvement and Participation

Please see attached

- Illicit Discharge Detection and Elimination

Please see attached

- Construction Site Pollutant Control

Please see attached

- Post-Construction Storm Water Management

Please see attached

- Pollution Prevention

Please see attached

b. Storm Water Quality Management: Has the municipality completed a pollutant-loading analysis to assess compliance with the 20% TSS reduction developed urban area performance standard? Yes No

If yes, provide the following: Model used WinSLAMM Version 9.3 Reduction (%) Please see attached

Has the municipality completed a pollutant-loading analysis to assess compliance with the 40% TSS reduction developed urban area performance standard? Yes No

If yes, provide the following: Model used WinSLAMM Version 9.3 Reduction (%) Please see attached

Has the municipality completed an evaluation of all municipal owned or operated structural flood control facilities to determine the feasibility of retrofitting to increase TSS removal? Yes No If yes, describe:

c. Storm Sewer System Map: Describe any changes or updates to the storm sewer system map made in the reporting year. Provide an updated map.

An updated map and SLAMM modeling will be provided to the DNR on the mutually agreed upon date

SECTION VI. Fiscal Analysis

a. Municipalities that received initial permit coverage in 2006: Provide a fiscal analysis that includes the annual expenditures for 2008, and the budget for 2008 and 2009. Municipalities that received initial permit coverage in 2007: Provide a fiscal analysis that includes the annual expenditures for 2007 and 2008; and the budget for 2007, 2008, and 2009. A table to document fiscal information is provided on page 6 (Municipalities that received initial permit coverage in 2006 do not need to complete expenditure and budget information for 2007.).

b. What financing/fiscal strategy has the municipality implemented to finance the requirements of the general permit?
 Storm water utility General fund Other _____

c. Are adequate revenues being generated to implement your storm water management program to meet the permit requirements? Yes No

Please provide a brief summary of your financing/fiscal strategy and any additional information that will assist the Department in understanding how storm water management funds are being generated to implement and administer your storm water management program.

SECTION VII. Inspections and Enforcement Actions

Note: If an ordinance listed below has previously been submitted and has not been amended since that time, a copy does not need to be submitted again. If the ordinance was previously submitted, indicate such in the space provided.

a. As of the date of this annual report, has the municipality adopted a construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

<http://www.waukeshacounty.gov/WorkArea/showcontent.aspx?id=8888>

b. As of the date of this annual report, has the municipality adopted a post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

<http://www.waukeshacounty.gov/WorkArea/showcontent.aspx?id=8888>

c. As of the date of this annual report, has the municipality adopted an illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

<http://www.waukeshacounty.gov/WorkArea/showcontent.aspx?id=8888>

d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)? Yes No If yes, attach copy or provide web link to ordinance:

e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.

Please see attached

SECTION VIII. Water Quality Concerns

a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/orwerw/>) Yes No If yes, list:
Genesee Creek (ERW)

b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html>) Yes No If yes, complete the following:

- Impaired waterbody to which the MS4 discharges:
- Description of actions municipality has taken to comply with section 1.5.2 of the MS4 general permit for discharges of pollutant(s) of concern to an impaired waterbody:

c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.

N/A

d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.

N/A

SECTION IX. Department of Commerce Authority

Does the municipality currently have authority from the Wisconsin Department of Commerce to regulate erosion control at public buildings and places of employment? Yes No

If no, has the municipality requested such authority from the Department of Commerce pursuant to s. 101.1205(4), Wis. Stats., within 18 months after the municipality's permit coverage start date? Yes No If no, explain:

Fiscal Analysis Table. Complete the fiscal analysis table provided below.

Program Element	Annual Expenditure		Budget		Source of Funds
	2007*	2008	2007*	2008	
Public Education and Outreach	\$920	\$1500	\$920	\$1500	General Tax Fund
Public Involvement and Participation	\$690	\$1500	\$690	\$1500	General Tax Fund
Illicit Discharge Detection and Elimination	\$115	\$500	\$1915	\$4000	General Tax Fund
Construction Site Pollutant Control	\$0	\$500	\$0	\$500	General Tax Fund
Post-Construction Storm Water Management	\$0	\$500	\$0	\$500	General Tax Fund
Pollution Prevention	\$460	\$500	\$460	\$500	General Tax Fund
Storm Water Quality Management	\$2200	\$1500	\$2200	\$1500	General Tax Fund
Storm Sewer System Map	\$3000	\$1500	\$3000	\$1500	General Tax Fund
Other	\$2800	\$1000	\$2800	\$1000	General Tax Fund
				\$1453	
				\$1452	
				\$940	
				\$95	
				\$95	
				\$190	
				\$0	
				\$0	
				\$245	

* Municipalities that received initial permit coverage in 2006 do not need to complete expenditure and budget columns for 2007

NORTHERN REGION COUNTIES			WEST CENTRAL REGION COUNTIES		
Ashland	Langlade	DNR Service Center	Adams	Marathon	DNR Service Center
Barron	Lincoln	1401 Tower Ave.	Buffalo	Monroe	5301 Rib Mountain Rd.
Bayfield	Oneida	Superior, WI 54880	Clark	Portage	Wausau, WI 54401
Burnett	Polk	Phone: (715) 392-7988	Crawford	Trempealeau	Phone: (715) 359-4522
Douglas	Price		Jackson	Vernon	
Florence	Rusk		Juneau	Wood	
Forest	Sawyer		La Crosse		
Iron	Taylor				
	Vilas				
	Washburn		Chippewa	Pepin	DNR Service Center
			Dunn	Pierce	890 Spruce St.
			Eau Claire	St. Croix	Baldwin, WI 54002
					Phone: (715) 684-2914

NORTHEAST REGION COUNTIES			SOUTH CENTRAL REGION COUNTIES		
Brown	Marquette	DNR Northeast Region	Columbia	Jefferson	DNR South Central Region
Calumet	Menominee	2984 Shawano Ave.	Dane	LaFayette	3911 Fish Hatchery Rd.
Door	Oconto	Green Bay, WI 54313	Dodge	Richland	Fitchburg, WI 53711
Fond du Lac	Outagamie	Phone: (920) 662-5100	Grant	Rock	Phone: (608) 275-3266
Green Lake	Shawano		Green	Sauk	
Kewaunee	Waupaca		Iowa		
Manitowoc	Waushara				
Marinette	Winnebago				

SOUTHEAST REGION COUNTIES		
Kenosha	Sheboygan	DNR Service Center
Milwaukee	Walworth	141 NW Barstow Street,
Ozaukee	Washington	Room 180
Racine	Waukesha	Waukesha, WI 53188
		Phone: (262) 884-2300

Town of Genesee Annual Report 2008

*Addendum to Report based on comments from DNR dated April 20, 2009
(Additional information provided in bold italics)*

SECTION V.

- a. The Town uses a variety of meetings and media to reach its citizens with current events and issues. Citizens are encouraged to attend and participate in Town Board, Plan Commission, and other Town meetings. The agenda for these are published on the Town's website and posted in public places.
- b. The elected and municipal officials have been proactive in making sure they are familiar with the permit and its various requirements. The Town Board and Town's Plan Commission have been informed of the NR216 permit program and its goals. ***No formal trainings have been conducted by the Town. The Town intends to have a representative of the Town attend informational seminars and meetings as they are offered to keep themselves abreast of the latest regulations and information available.***
- d. The Town has entered into a contract with Yaggy Colby Associates to complete the conditions under sections 2.6 through 2.9 of the general permit. The Town has also signed an Intergovernmental Agreement with Waukesha County for Stormwater Education Program Services and Stormwater Management and Erosion Control enforcement. ***The Town did not conduct and was not involved with any events to report. The Town has a website in which notices for events could be promoted and the Town intends to provide their residents more information in the future.***

SECTION V.

- a. Minimum Control Measures

Public Education and Outreach: The Town has signed Waukesha County's Intergovernmental Agreement for Stormwater Education Program Services and Stormwater Management and Erosion Control enforcement. Jeff Herrmann (Town Administrator/Planner) has taken part in the County's kick-off meeting. The Town is planning to take advantage of the programs the County is offering.

Public Involvement and Participation: The Town has signed Waukesha County's Intergovernmental Agreement for Stormwater Education Program Services and Stormwater Management and Erosion Control enforcement. The Town is going to be pro-active within the program. Jeff Herrmann is the main contact for the Town for this program.

Illicit Discharge Detection and Elimination: The Town has signed Waukesha County's Intergovernmental Agreement for Stormwater Education Program Services and Stormwater Management and Erosion Control enforcement. Initial

field screening will begin spring 2009. Yaggy Colby Associates will submit the initial field screening to the DNR. If an illicit discharge is reported the Town will follow up with Waukesha County.

Construction Site Pollutant Control: The Town has signed Waukesha County's Intergovernmental Agreement for Stormwater Education Program Services and Stormwater Management and Erosion Control enforcement. Town staff will report any violations to Waukesha County.

Post-Construction Storm Water Management: The Town has signed Waukesha County's Intergovernmental Agreement for Stormwater Education Program Services and Stormwater Management and Erosion Control enforcement. The Town will continue to report any issues to Waukesha County.

Pollution Prevention:

2.6.1 *Routine inspection and maintenance of municipally owned or operated structural storm water management facilities to maintain their pollutant removal operating efficiency.*

The Town currently does not have any municipally owned or operated structural storm water management facilities at this time. The Town does maintain their cross culverts and ditches.

2.6.2 *Routine street sweeping and cleaning of catch basins with sumps where appropriate.*

The Town contracts out street sweeping to Butterfield. The sweeping was done in April and approximately 79 miles of roadway were swept. The Town has not required reporting of quantity swept in the past but will begin making this request. Sweeping for 2009 has already been accomplished but 2010's quantity will be reported. The Town does not have any catch basins and therefore no cleaning was performed.

2.6.3 *Proper disposal of street sweeping and catch basin cleaning waste.*

The waste from the street sweeping hauled away and disposed of properly. ***The contractor is responsible for disposing of swept materials properly.***

2.6.4 *If road salt or other deicers are applied by the permittee, no more shall be applied than necessary to maintain public safety.*

The Town limits the amount of road salt and sand that is applied to the roads to whatever is necessary to maintain public safety. The Town keeps track of how much salt/sand is purchased in a season. ***A 50/50 mixture of sand and salt is used on all Town roads. A total of 6,882 tons of mixed material was used in 2008.***

2.6.5 *Proper management of leaves and grass clippings, which may include on-site beneficial reuse as opposed to collection.*

The Town collects leaves and grass clippings twice a year. The grass and clippings are composted. The Town is in the process of developing a program to encourage onsite composting for the Town's residents.

2.6.6 *Storm water pollution prevention planning for municipal garages, storage areas and other sources of storm water pollution from municipal facilities.*

The Town is in the process of developing a storm water prevention plan for municipal facilities (Town Hall). The Town contracts out most of its work such as street sweeping and snow removal. They make sure the contractor is aware of the Town's need to minimize and regulate storm water pollution.

2.6.7 *Application of lawn and garden fertilizers on municipally controlled properties, with previous surfaces over 5 acres each, in accordance with a site-specific nutrient application schedule based on appropriate soil tests.*

The Town does apply lawn and garden fertilizers on municipally controlled properties at this time. None of the areas that are fertilized are along a waterway.

2.6.8 *Education of appropriate municipal and other personnel involved in implementing this program.*

The Town trains its staff that is involved with the pollution practices mentioned above. The Town's Planner/Administrator (Jeff Herrmann) has been pro-active in educating Town staff of this program.

2.6.9 *Measures to reduce municipal sources of storm water contamination within source water protection areas.*

Not applicable within this community.

- b. Yaggy Colby Associates has completed the SLAMM modeling and submitted it to the DNR in November 2008. The DNR has since reviewed and made comments concerning the modeling. The Town currently achieves 20% reduction of total suspended solids discharging from the MS4 to surface waters as required by the permit. Final SLAMM modeling will be submitted to the DNR by the mutually agreed upon date.
- c. Yaggy Colby Associates submitted the Storm Sewer system Maps to the DNR in November 2008. The DNR has requested some revisions to the maps. The maps will be resubmitted to the DNR by the mutually agreed upon date. The maps will be updated as new developments occur within the Town.

SECTION VII.

- e. For the reporting year of 2008 the Town of Genesee was under an Intergovernmental Agreement with Waukesha County. Waukesha County was the inspecting and enforcement agency for the Town for all active construction sites.

Summary by Waukesha County staff: Please see attached.

The Town is in the process of creating an inspection schedule for all existing basins within the Town. The Town will require basins to be inspected on a yearly basis and results reported. Any maintenance that is required will be subject to further review and inspection. The Town intends to require the party responsible for long-term maintenance to provide the inspections and coordinate any required maintenance. If the responsible party does not fulfill their obligations, the Town will provide inspection, at the responsible party's cost, and the results of the inspection will be provided to the responsible party. Any non-emergency maintenance required will be the responsible party's obligation and they will need to provide the Town a schedule for repair and proof of completion. If the repairs are not satisfactorily completed, the Town will coordinate the repairs, at the responsible party's cost. Any emergency repairs will be immediately scheduled and repaired, at the responsible party's cost.